



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

April 5, 2010

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Mayor Pro Tem Mike Chalk; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Fred Boone, Town Engineer; Shawn Brown, Public Safety Director; James Overton, Finance Director; Tracy Pedigo, Public Works Director; Jeff Triezenberg, Planner II.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda with the following amendments:

ADD: Legislative Agenda to Item XI. Other Business

**REMOVE: Water Allocation Policy Amendments from Item VI.
Public Hearings**

**Motion seconded by Councilor Roberson and carried
unanimously.**

ITEM II. APPROVAL OF MINUTES

February 27, 2010

March 17, 2010

**...Motion by Councilor Eddins to approve the minutes of
February 27, 2010 and March 17, 2010. Motion seconded by
Councilor Gleason and carried unanimously.**

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Transit Presentation

Wake County Manager David Cooke gave background information and reviewed highlights of Wake County's Transit plan.

David King, CEO and General Manager of Triangle Transit, reviewed elements of the plan.

Ed Johnson, Director of Capital Area Metropolitan Planning Organization, spoke in favor of the Transit plan.

Wake County Commissioner Joe Bryan recognized members of the audience attending in support of the Transit plan and emphasized the importance of the plan and asked for Council's support.

Mayor Killen responded that Council is very much in support of the plan and thanked everyone for attending.

B. Administrative Departmental Plan Update

Assistant Town Manager Seth Lawless presented the plan update for Administration.

Mayor Killen requested increasing transparency wherever possible and asked Town Attorney Clyde Holt to provide a public records refresher for Council.

C. Legislative Departmental Plan Update

Town Clerk and Human Resources Director Suzanne Yeatts gave an update for the Legislative plan including both Town Clerk and Human Resource functions.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Mayor Pro Tem Mike Chalk reported street lights that have been out for over six months and asked for an explanation of the process for tracking street light outages.

Public Safety Director Shawn Brown explained the current process and agreed to follow up on the lights in question.

Mayor Killen reported that stormwater issues in Planters Walk are being reviewed by the Public Works Director and Assistant Town Manager.

Councilor Poirier mentioned receiving inquiries regarding the potential closing of the Fayetteville Street railroad crossing.

Mayor Killen noted the NCDOT workshop addressing the closing will be held April 6, 2010 from 5:00 to 7:00 p.m. and encouraged everyone to attend.

Assistant Manager Seth Lawless reported there will be a 30 day comment period following the workshop before NCDOT will make a recommendation. Mr. Lawless stated staff's intention to submit a written list detailing reasons the crossing should not be closed.

Fred Boone, Town Engineer, noted NCDOT's request for the Town's input for improvements in the event that Fayetteville Street is closed as they have money available for such.

Mayor Pro Tem Chalk commented on various improvements that will be needed for surrounding streets if the closing does take place.

Councilor Eddins exited at 8:08 p.m. and returned at 8:12 p.m.

Councilor James Roberson reported Senator Dan Blue will be in attendance at the workshop.

Mayor Killen added Representative Darren Jackson will be there as well.

Councilor Roberson encouraged everyone to attend Senator Dan Blue's Town Hall meeting Tuesday, April 13, 2010.

Councilor Roberson gave an update on the 2010 census response and noted there will be a booth at the local carnival on April 10, 2010 to encourage participation and assist citizens in completing forms.

ITEM V. CONSENT AGENDA

Nothing at this time.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

Water Allocation Policy Amendments

Removed upon adoption of agenda.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

Special Events Policy Revision

Public Safety Director Shawn Brown reviewed Council's requested revisions to the Special Events Policy including addressing rentals of town facilities; fees to cover town costs; street closings to be approved by Council; and notification procedures.

...Motion by Councilor Gleason to approve the Special Events Policy. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM X. NEW BUSINESS

A. First Avenue Improvements
Phase II Contract Amendment

Town Engineer Fred Boone presented proposed amendments to the contract for engineering services for Phase II of the First Avenue Improvements and asked for approval to amend the contract with Withers and Ravenel, Inc. increasing the total cost by \$14,015.

...Motion by Councilor Eddins to approve the amendment to the First Avenue Phase II engineering services contract and authorize the Town Manager to sign the amended agreement. Motion seconded by Councilor Gleason and carried unanimously.

B. Resolution for Cell Tower Agreement
RES #10-04-05-001

Assistant Town Manager Seth Lawless reviewed the request from Crown Castle South, LLC to purchase the cell tower property from the Town.

...Motion by Mayor Pro Tem Chalk to adopt Resolution #10-04-05-001 negotiating terms for the tower easement. Motion seconded by Councilor Poirier and carried unanimously.

ITEM XI. OTHER BUSINESS

Legislative Agenda

Mayor Killen presented legislative requests that were unanimously agreed upon at the last Wake County Mayor's Association meeting and asked Council to endorse the following:

- Keep local revenues intact through the upcoming budget session as well as in anything from the Tax Modernization Committee.
- Allow municipalities to keep listserv email addresses private.
- Retain municipal authority for annexation by supporting the League of Municipalities position.
- Allow municipalities to reduce time frame from 1 year to 6 months for minimum housing enforcement. This pertains to structures.
- Give municipalities authority to use debt to pay down past retirement obligations.
- Give all municipalities the authority to use electronic notice of official meetings.
- Eliminate the cap on charter schools.
- Allow municipalities to use the design-build concept for public capital projects.

...Motion by Councilor Tim Poirier to endorse the state legislative agenda as presented above and authorize representatives to proceed. Motion seconded by Mayor Pro Tem Mike Chalk and carried unanimously.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason noted the committee's next meeting will be Monday at 6:00 p.m.

B. Budget

Mayor Pro Tem Chalk reported the committee's review of revenues and proposed fee schedule revisions.

C. Public Safety

No report.

D. Nominating

No report.

E. Liaison Reports
No report.

Mayor Killen encouraged Council to participate in National Walking Day at 12:30 p.m. Wednesday when town employees will walk in the environmental park.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Mayor Pro Tem Chalk to adjourn at 8:29 p.m.
Motion seconded by Councilor Eddins and carried
unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts